

 <p>904 Wollard Blvd. Richmond, MO 64085-2243</p>	
Policy Title:	Financial Assistance Policy
Effective Date:	9/28/2015
Revision Date(s):	
Review Responsibility and Final Authority to Determine Reasonable Effort has been made:	Patient Accounts Collector, Chief Financial Officer

PURPOSE:

This policy applies to Ray County Memorial Hospital (“RCMH”) and, together with our Collections Policy, is intended to meet the requirements of applicable federal, state, and local laws, including, without limitation, section 501(r) of the Internal Revenue Code of 1986, as amended, and the regulations thereunder. This policy establishes the actions both RCMH and the requesting Responsible Individual must take in order for RCMH to extend financial assistance to a requesting Responsible Individual. The guiding principles behind this policy are:

- to treat all patients and Responsible Individuals equally, with dignity and respect
- to ensure the application and assistance procedures are uniformly followed

DEFINITIONS:

Plain Language Summary means a written statement that notifies a Responsible Individual that RCMH offers financial assistance under the FAP for inpatient and outpatient hospital services and contains the information required to be included in such statement under the FAP.

Application Period means the period during which RCMH must accept and process an application for financial assistance under the FAP. The Application Period begins on the date the care is provided and ends on the 240th day after RCMH provides the first post-discharge billing statement.

FAP-Eligible Individual means a Responsible Individual who is eligible for financial assistance under the FAP without regard to whether the Individual has applied for assistance.

Financial Assistance Policy (FAP) means RCMH’s Financial Assistance Policy, which includes eligibility criteria, the basis for calculating charges, the method for applying the policy, and the measures to publicize the policy, and sets forth the financial assistance program.

Responsible Individual means the patient and any other Individual(s) having financial responsibility for an account. There may be more than one Responsible Individual(s).

Private-Pay Account means that portion of a patient account that is the responsibility of the patient or other Responsible Individual(s). It is the net of the application of payments made by any available healthcare insurance or other third-party payer (including co-payments, co-insurance and deductibles) and net of any reduction or write off made to that account after application of the FAP.

PROCEDURE:

- The Responsible Individual submits an application for assistance through the RCMH FAP.
- RCMH reviews the application for completeness and, if necessary, requests in writing for the Responsible Individual to provide specific missing documentation.
- Upon receipt of a complete FAP application, RCMH evaluates the Responsible Individual's financial need based on information gathered from the most recent W-2 and Income Tax Return, along with pay stubs, if applicable.
- The level of assistance RCMH will extend to a qualifying Responsible Individual is based on the current household income of the Responsible Individual and how it compares to the most current Federal Poverty Level (FPL).
 - If the Responsible Individual's household income is equal to or less than 133% of the FPL, 100% of the Responsible Individual's Private Pay Account balance will be discounted
 - If the Responsible Individual's household income is at least 134% but not greater than 150% of the FPL, 75% of the Responsible Individual's Private Pay Account balance will be discounted. The remaining balance will be billed to the Responsible Individual.
 - If the Responsible Individual's household income is at least 151% but not greater than 175% of the FPL, 50% of the Responsible Individual's Private Pay Account balance will be discounted. The remaining balance will be billed to the Responsible Individual.
 - If the Responsible Individual's household income is at least 176% but not greater than 200% of the FPL, 25% of the Responsible Individual's Private Pay Account balance will be discounted. The remaining balance will be billed to the Responsible Individual.
 - If the Responsible Individual's household income is equal to or greater than 201% of the FPL, the Responsible Individual does not qualify for assistance under the RCMH FAP. The entire balance of the Responsible Individual's Private Pay Account will be billed to the Responsible Individual
- RCMH will communicate in writing to the Responsible Individual within ten (10) business days of receipt of the Responsible Individual's COMPLETE application for FAP.
- If the Responsible Individual qualifies for assistance from RCMH, the new balance on the Responsible Individual's Private Pay Account and terms of the payment plan (if applicable) will be included in the written communication referenced above.
- The required monthly payment on any remaining balance after the FAP discount is either \$50.00 per month or an amount equal to 12% of the remaining balance, whichever is GREATER.
- If at any time the terms of the post-discount payment plan are not met by the Responsible Individual, RCMH may initiate Extraordinary Collection Actions (ECAs), as defined in the RCMH Collections Policy.
- In order to initiate ECAs, RCMH must notify the Responsible Individual in writing of the failure to comply and extend to the Responsible Individual a period of ten (10) business days to pay their Private Pay Account balance in full. If payment in full is not received by RCMH on or before the tenth (10th) business day following the post date of the written notification, RCMH may initiate ECAs.

POLICY AVAILABILITY

Contact our Patient Accounts Collector's Office at 816.470.5432 for information regarding eligibility or the programs that may be available to you, to request a copy of the FAP, FAP application form, or Collection Policy to be mailed to you, or if you need a copy of the FAP, FAP application form, or Collection Policy translated to Spanish. Full disclosure of the FAP, FAP application form, or Collection Policy may be found at www.raycountyhospital.com. A paper copy of our FAP, FAP application form, or Collection Policy can be obtained at our facility located at 904 Wollard Blvd., Richmond, Missouri, 64085 in the front lobby, the Business Office, the admissions and registration areas, and the Emergency Department.

Providers Covered by Hospital Facility's FAP

Allen, Russell, D.O.	Emergency Medicine
Clark, Simon, D.O.	Emergency Medicine
Daniel Sleve, M.D.	ENT
Dennison Hamilton, M.D.	Pain Management
Georger, Glen, M.D.	Emergency Medicine
Gregory Horwitz, M.D.	Urology
Gregory, Reuel, D.O.	Emergency Medicine
Haroon Khalid, M.D.	Allergist
McClure, Matthew M.D.	Emergency Medicine
Odukoya, Adewale, MD	Emergency Medicine
Rose, C. Mark, D.O.	Emergency Medicine
Sartain, Sarah,, M.D.	Emergency Medicine
Scowley, John, M.D.	Emergency Medicine
Stevens, Philip M.D.	Emergency Medicine
Surratt, Chad M.D.	Emergency Medicine
Thomas Bembynista, D.P.M.	Podiatry

Providers Not Covered by Hospital Facility's FAP

Abid Khan, M.D.	Nephrology
Alesandr Arkoaov, M.D.	Nephrology
Andrew Boerkircher, D.O.	Cardiology
Ann Palmer, F.N.P.-B.C.	Cardiology
C. Mark Rose, D.O.	General Practice/Minor Surgery/E.D.
Candi Calvert, ANP-C	Cardiology
Charles Orth, D.O.	Orthopedic-Surgery
Daniel Mrosak, M.D.	General Surgery/Minor & Major
David Akin, M.D.	Cardiology
David Hahn, M.D.	Cardiology
Drew Allen, D.O.	Cardiology
Gregory Hubbard, D.O.	Orthopedic Surgery
James Mitchell, M.D.	Cardiology
Jeannette (Jany) Thomas, R.N., PA-C	Cardiology
John E. Scowley, M.D.	General Practice/Minor Surgery/E.D.
Karie Sedlak, A.N.P.-C.	Cardiology
L. Brick Rigden, M.D.	Cardiology
Marcie Shea, M.D.	Psychiatry
Mauricio Anaya-Cisneros	Cardiology
Michael Farrar, M.D.	Cardiology
Paul Chu, M.D.	Cardiology
Rajya Malay, M.D.	Cardiology
Rebecca Schafer, N.P.-C.	Cardiology
Reuel Gregory, D.O.	General Practice/Emergency
Robert A Shemwill D.P.M.	Podiatry
Sarat Pachalla, M.D.	Cardiology
Scott Chapman, M.D	Cardiology
Shashank Radadiya, M.D.	Rheumatologist
Srinivas Bapoje, M.D.	Cardiology
Stephen Gimple, M.D.	Cardiology
Steven K. Starr, M.D	Cardiology
Venkatadri Beeki, M.D.	Hematology/Oncology
W. Kent Barr, M.D.	Cardiology
Zafir Hawa, M.D.	Cardiology

Brett Cikanek, CRNA	Anesthesia
Kenneth Conde,, CRNA	Anesthesia
Jeanne Covillo, CRNA	Anesthesia
Matthew Donegan, CRNA	Anesthesia
Caroline Grow, CRNA	Anesthesia
Vanessa Jackson, CRNA	Anesthesia
Laura Lee, CRNA	Anesthesia
Monty John, CRNA	Anesthesia
Shaun McCuen, CRNA	Anesthesia
Darlene Miller, CRNA	Anesthesia
Victor Quintero, CRNA	Anesthesia
Jacqueline Sheehan, CRNA	Anesthesia
Christina Stubbs, CRNA	Anesthesia
Larry Troshynski, CRNA	Anesthesia
Christita Weber, CRNA	Anesthesia
Joseph Weimholt, CRNA	Anesthesia